

## SUMMER - 2014 SCHOOL OF MEDICINE BRIDGE FUNDING PROGRAM

### APPLICATION PROCESS:

Submit a **single PDF file** to the SOM Academic Affairs Office ([tsiul@medsch.ucsf.edu](mailto:tsiul@medsch.ucsf.edu)) by **5:00 pm, Monday, June 16, 2014**. Incomplete applications will be returned without review.

- **Cover Sheet**  
**REQUIRED!** Please report the amount of discretionary funding (e.g. startup, gift, endowed chair, etc.) that will be available as of August 1, 2014, for the applicant's research program. A specific amount, even if it is zero, must be provided.
- **Bridge Funding Biosketch & Other Support**  
Four page NIH biosketch and other support documents that include current, pending, and 3-year prior funding history. Include ALL sources of support (e.g. extramural, intramural, industry, foundation awards, startup funds, gifts, discretionary funds, etc.) for ALL research (all research projects and personnel). Award amounts (\$) must also be included (amount of the total grant and amount designated for the applicant's use). An asterisk should appear in front of the title of the award(s) that is the focus of the bridge funding proposal. Please note the highlighted areas in the example.
- **Applicant's Letter (maximum 2 pages)**  
A concise description of: [1] the applicant's research program, [2] financial needs, including a brief statement of eligibility (e.g. In February 2013, I had \$500k to support my research, but on February 1, 2014, I will have only \$200k, representing a 60% loss) and a detailed description of how any discretionary funds will be used, [3] attempts to re-establish funding, [4] detailed description of the adverse impact of the current/impending funding shortfall on the applicant's research program and research personnel, and [5] a specific plan for re-establishing funding during the bridge year (e.g., grant agency, submission date), including how reviewer comments are, or will be, addressed in pending and future grant applications. The letter should also state that bridge funds will be relinquished as soon as additional funding is secured.
- **Chair's Letter**  
A memo from the applicant's Department Chair that includes: [1] an assessment of the likelihood of the applicant securing funding for the research project to be bridged, and [2] confirmation that the department will provide 1/3 of the bridge award if the applicant is selected to receive the other 2/3 from the school and campus funds. If the department is unwilling or unable to provide 1/3 support, the Chair's letter must include a detailed explanation.
- **Grant Information**  
The following sections of the grant application(s) to be bridged: abstract, specific aims, budget, other support, facilities and resources, and local and external collaborative arrangements. **Also, the summary statement, priority score, percentile and funding payline must be provided as soon as they are available. If this information is not provided, the bridge funding application will be considered incomplete.** If you have a question about what information to provide, please contact Geri Ehle at [geri.ehle@ucsf.edu](mailto:geri.ehle@ucsf.edu).
- **Budget**  
A scaled back budget that enables the continuation of research under conditions of the proposed bridge funding. A template is provided.