

Planning Committee

Ulrike Boettcher
Postdoctoral Fellow
Agard Lab, UCSF

Abigail Kroch
Director of Postdoctoral Education
Postdoctoral Fellow
Cellular and Molecular Pharmacology, UCSF

Tracy L. Kress
Postdoctoral Fellow
Biochemistry and Biophysics, UCSF

John LeViathan
Senior Manager, Human Resources
The J. David Gladstone Institutes

Bill Lindstaedt
Director, Career and
Professional Development Services, UCSF

Laura Wilson
Human Resource Manager
Buck Institute for Age Research

Keith Yamamoto
Executive Vice Dean
School of Medicine, UCSF

Special thanks to the following organizations
for their contributions to this effort:

Sandler Family Supporting Foundation
Howard Hughes Medical Institute
UCSF Postdoctoral Scholars Association
The Center for the Health Professions at UCSF
Burroughs Wellcome Trust



Cover art inspired by Janet Iwasa

Testimonials

“I have a better appreciation of good interpersonal relationship skills, and I liked the model of Leadership = Vision + Relationship + Task.”

“I have the skills to pay attention to other people’s interaction styles and to organize myself so that I have time for other people in the lab and become a better listener.”

“The lab management course provided an overview of the many challenges scientists face in their day-to-day interactions with others. The course focused on topics, such as trying to best handle relations with colleagues and supervisors. For me, the highlight of the course was the interactive sessions that helped me understand both my own personality and how to interact with people that are very different.”

“I like the definition of Leadership—getting groups of people to enact a vision or new direction.”

This course has been profiled in *Science* and *Cell* as a Best Practice.

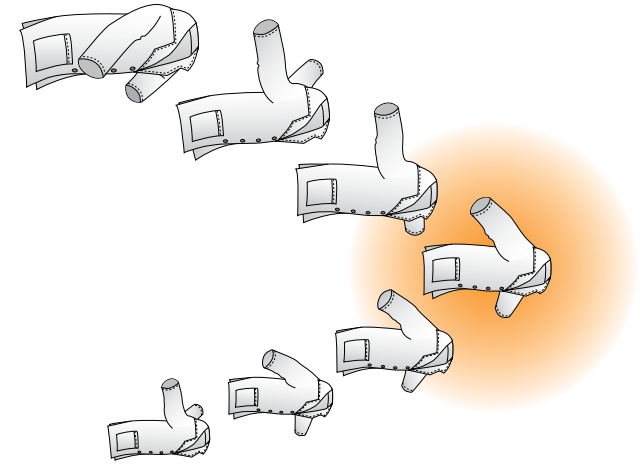
Questions? Please contact:

Bill Lindstaedt
Director, UCSF Office of Career and
Professional Development
bill.lindstaedt@ucsf.edu
415-502-2422

Abigail Kroch
Director of Postdoctoral Education
krocha@medsch.ucsf.edu
415-378-5417

SCIENTIFIC LEADERSHIP & MANAGEMENT SKILLS

A Course for Postdocs and Junior Faculty



An intensive 2-day seminar designed to help postdoctoral scholars and junior faculty build leadership and management skills.

June 29 and 30, 2009

The J. David Gladstone Institutes

1650 Owens Street
San Francisco, CA 94158
UCSF Mission Bay Campus

Sponsors

UCSF Office of Postdoctoral Education
UCSF Office of Career and Professional Development
The J. David Gladstone Institutes
Buck Institute for Age Research

Leadership and Management Skills Instruction

- Now in its fourth consecutive year, the “Course in Scientific Management” has offered valuable skills to over 300 participants.
- Presented by Dr. Ed O’Neil, Director of the UCSF Center for the Health Professions. Dr. O’Neil has presented this unique leadership skills development curriculum for scientists at the Howard Hughes Medical Institute, Genentech, and the NIH.
- Includes assessment of your leadership style and skills using standardized instruments.
- Additional presenters of scientific management topics will include successful PIs from major research institutions.

Course Application Process

The course is open to postdoctoral fellows, clinical/translational researchers, and junior faculty members from UCSF, The J. David Gladstone Institutes, and the Buck Institute for Age Research.

To apply, visit: http://www.ucsf.edu/career/forms/lab_reg.html.

Due to limited space in this course, we ask that applications be submitted no later than April 8, 2009.

Participants will be notified of their admission to the course by April 17, 2009. By accepting your space in the course, you confirm that you will participate in the entire 2-day course.

Registering and Paying for the Course

\$95 for Postdocs*

\$190 for Faculty and Clinical/Translational Researchers

\$240 for non-UCSF

Course materials and meals are included.

Once accepted, participants may register and pay for the course online or may charge the fees to a department or to a grant, including training grants or fellowship accounts.

* A portion of the cost for basic science postdoctoral fellows is defrayed by a grant.

A few scholarships will be made available for postdoctoral fellows who have no other means to pay for the course.

Scientific Leadership and Management Course Agenda



Day 1: Monday, June 29

8:00–8:30 a.m.

Light Breakfast and Coffee

8:30–9:00 a.m.

Keynote Address

9:00 a.m.–12:00 p.m.

Leadership and Management in Science

Part 1: Introduction to Myers-Briggs Type Indicator (MBTI)

Part 2: Using MBTI to Improve Leadership Performance

12:00–1:00 p.m.

Lunch

1:00–5:00 p.m.

Leadership and Management in Science

Part 3: Using 360-Degree Feedback to Improve Leadership Performance

Break: 30 minutes

Part 4: Giving and Receiving Feedback

Part 5: Difficult Conversations

Day 2: Tuesday, June 30

8:30–9:00 a.m.

Light Breakfast and Coffee

9:00 a.m.–12:00 p.m.

Leadership and Management in Science

Part 6: Leadership Styles, Developing and Motivating Others

Part 7: Goal-Setting Session for Developing Leadership Skills

12:00–12:45 p.m.

Lunch

12:45–2:15 p.m.

Strategies for Success

Break: 15 minutes

2:30–3:30 p.m.

Staffing Your Lab: Recruiting and Retaining the Best

Break: 15 minutes

3:45–4:45 p.m.

Creating and Promoting a Vision

4:45–5:00 Closure