

COURSE SCHEDULE

Scientific Leadership and Laboratory Management Course The J. David Gladstone Institutes, San Francisco May 9th and 10th, 2007

Wednesday, May 9th

8:00-8:30 a.m. Registration

8:30-8:40 a.m. **Introductions**

*Tracy Kress, Director, Office of Postdoctoral Education
University of California, San Francisco*

Robert Mahley, President, The J. David Gladstone Institutes

8:40-9:00 a.m.

Keynote address

*Bruce Alberts, Professor
Dept of Biochemistry
University of California, San Francisco*

9:00 a.m.- 12:00 p.m.

Leadership and Management in Science

Part I- Introduction to Leadership

Part II- Using MBTI to Improve Leadership Performance

All “Leadership and Management in Science” lectures by:

*Ed O’Neil, Director
UCSF Center for the Health Professions*

Small group facilitators include:

*Naledi Saul, Associate Director
UCSF Office of Career and Professional Development*

*Bill Lindstaedt, Director
UCSF Office of Career and Professional Development*

*Kay McMahon, Director of Human Resources
Buck Institute for Age Research*

*Tracy Kress, Director
UCSF Office of Postdoctoral Education*

*Laura Wilson, Senior Human Resources Associate
Buck Institute for Age Research*

Noon-1:00 p.m.

Lunch

1:00 – 5:00 p.m.

Leadership and Management in Science

Part III- Using 360-Degree Feedback to Improve Leadership Performance

Break - 30 minutes- sponsored by VWR

Part IV- Giving and Receiving Feedback

Part V- Difficult Conversations

Thursday, May 10th

9:00 a.m.- Noon

Leadership and Management in Science

Part VI- Leadership Styles, Developing and Motivating Others

Part VII- Goal- Setting Session for Developing Leadership Skills

Noon- 1:00 p.m.

Lunch

1:00-2:30 p.m.

Strategies for Success (attend two of three 45-minute Break-out Sessions)

Breakout 1: Tips for Obtaining Tenure

Moderator: *Christine Des Jarlais*

*Assistant Dean for Postdoctoral Affairs
University of California, San Francisco*

Panelist: *Jane Gitschier, Professor*

*Dept of Medicine
University of California, San Francisco*

Panelist: *Charles Craik, Professor*

*Dept of Pharmaceutical Chemistry
University of California, San Francisco*

Breakout 2: Creative Funding Strategies

Moderator: *Tracy Kress*

Director, UCSF Office of Postdoctoral Education

Panelist: *Julie Andersen, Professor*

Buck Institute for Age Research

Panelist: *Robert Grant, Associate Professor*

*Dept of Medicine
UCSF and The J. David Gladstone Institutes*

Breakout Session 3: Time Management

Moderator: *John LeViathan*

Manager, Human Resources, The J. David Gladstone Institutes

Panelist: *Susan Miller, Professor*

*Dept of Pharmaceutical Chemistry
University of California, San Francisco*

Panelist: *Michael McManus, Assistant Professor*

*Diabetes Center
University of California, San Francisco*

2:30-3:00 p.m.

Break – sponsored by VWR

3:00 – 4:30 p.m.

Staffing your Lab with the Best and Brightest

Presenter: *Laura Wilson, Senior Human Resource Associate
Buck Institute for Age Research*

Moderator: *Bill Lindstaedt, Director*

UCSF Office of Career and Professional Development

Panelist: *Jane Koehler, Professor*

*Dept of Medicine, Division of Infectious Diseases,
University of California, San Francisco*

Panelist: *Hobart Harris, Professor and Chief*

*Dept of Surgery, Division of General Surgery,
University of California, San Francisco*

4:30 p.m.

Reception - Wine and Cheese